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Our Reference Number – Please use in all communication

Quotation

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To : **Joe's Design Emporium**
Attention : Joe Soap
Fax : 0860
Telephone : 0800
Representative : Johann Enslin
083 458 2039

Quote No : **4123 /01**
Date : 07-Jun-10
Estimator : Johann

Description : **Brochures** ← **Type of Job i.e. Brochures, Magazines, Flyers etc.**
A4 To DL

Size : 210x297mm finished to 210x99mm ← **Final size on job**

Brochure : Paper - Hi-Q Titan Plus (Gloss), 128 g/m², White ← **Paper Stock i.e. Gloss, matt, gram, colour**
Printing - 4 Process colours both sides ← **Ink Colour, front and back**

Finishing : Trimmed to size ← **Finishing instructions i.e. Fold, stitch, UV, die-cut etc.**
Fold to DL

Packaging & Delivery : Boxed and deliver to one address in Johannesburg

A4 printed process colours (full colour) two sides, fold to DL and deliver. Artwork supplied on disc in PDF format.

Quantity	Unit price	Total (Excl. VAT)
5,000	0.76	3,777.88
10,000	0.54	5,421.48
15,000	0.47	7,065.08
Run-cn		

Job Details: Complete description of job, size, print colour, finishing and artwork.

Please complete in full: Your Company order number, the quantity required, delivery date required and signature. Please note terms and conditions apply and are available on the website or will be faxed or mailed to you on request.

Terms & conditions

This quotation is valid for 30 days from the above date except for material price increases and is subject to the availability of stock, sight of final artwork and standard terms and conditions of PIFSA. All artwork supplied must be in a recognised graphics format. All fonts must be included and images must be CMYK. Any artwork changes to correct problems or additional proofs will be charged for. Terms are strictly COD unless a credit application has been approved by our accounts department.

Order confirmation - please go ahead with the above quotation as per the terms and conditions:

Order No	Quantity	Date required	Time required	Signature